

SONY Athlete Account Creation Guide - COE

This guide is for athletes to create and manage their account within COE. Athletes can utilize this guide and follow step-by-step instructions to get the athlete account created.

1

Please navigate to the COE homepage:
portals.specialolympics.org

2

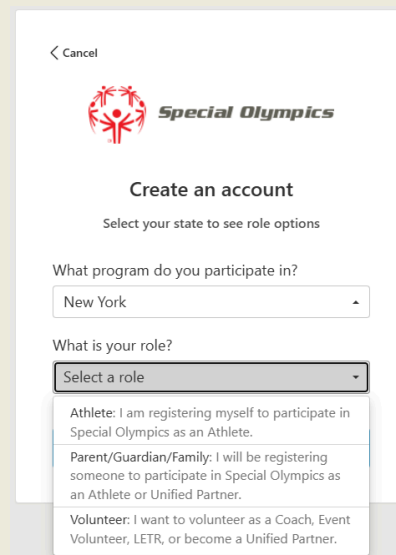
On the homepage, please
select 'Create an Account'



3

Please select 'New York' as the
program you participate in.

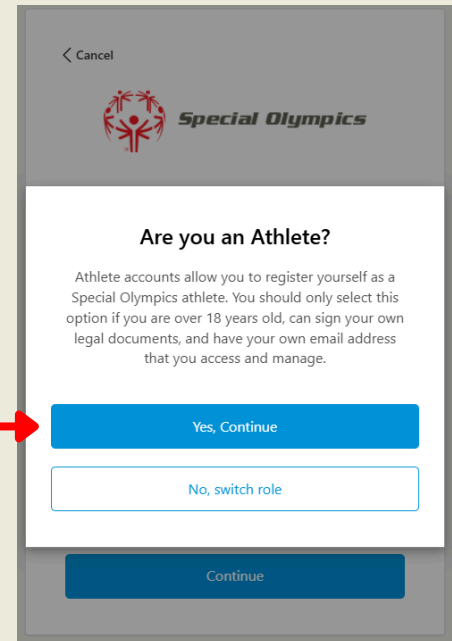
Please select 'Athlete' when
selecting your role.



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After selecting 'Athlete' and continuing, you'll be prompted to confirm your selection. If correct, please select 'Yes, Continue'



< Cancel

 **Special Olympics**

Are you an Athlete?

Athlete accounts allow you to register yourself as a Special Olympics athlete. You should only select this option if you are over 18 years old, can sign your own legal documents, and have your own email address that you access and manage.

Yes, Continue

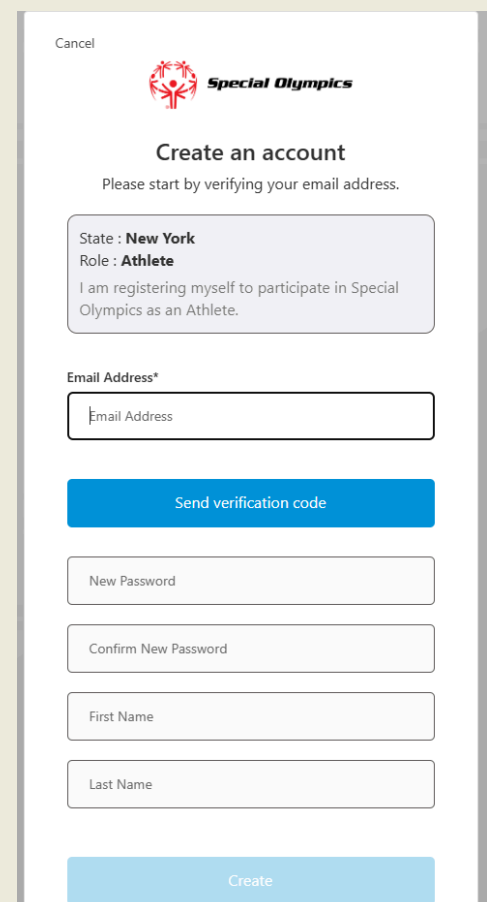
No, switch role

Continue

5

Once confirmed, you'll be prompted to enter your email address. Enter your email carefully and click 'Send verification code'.

You'll then receive a code in your inbox within about 1 minute. Please check your spam or junk folders in case it went there.



Cancel

 **Special Olympics**

Create an account

Please start by verifying your email address.

State : **New York**
Role : **Athlete**
I am registering myself to participate in Special Olympics as an Athlete.

Email Address*

Email Address

Send verification code

New Password

Confirm New Password

First Name

Last Name

Create

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Once you've received the code, you'll enter it in the Verification Code box and select 'Verify code'

1

2

Cancel



Create an account
Please start by verifying your email address.

State : **New York**
Role : **Athlete**
I am registering myself to participate in Special Olympics as an Athlete.

Verification code has been sent to your inbox. Please copy it to the input box below.

Email Address*

Verification Code

Verify code

Send new code

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After you've verified your email, please enter a password, first name, and last name. Then click 'Create'.

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State : **New York**
Role : **Athlete**
I am registering myself to participate in Special Olympics as an Athlete.

Verification code has been sent to your inbox. Please copy it to the input box below.

Email Address*

Verification Code

Verify code

Send new code

New Password

Confirm New Password

First Name

Last Name

Create

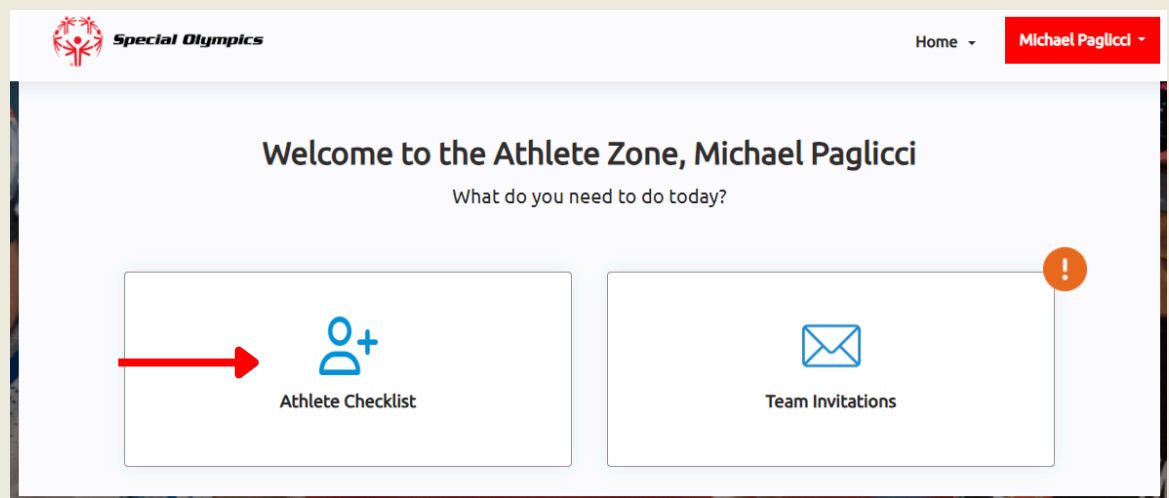
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Once your account is created you'll then be prompted to answer questions about yourself. Answer the questions until you reach the end. Once all questions are answered, you'll then head to your Athlete Checklist to complete any missing forms.

9

Click on the Athlete Checklist.



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Select 'Edit Form' next to each missing or incomplete form and follow the screens to complete it.

Form Name	Role	Status ⓘ	Expiration Date	Actions
Health History & Release	Athlete	Incomplete	N/A	Edit Form 